

Offham Primary School



Feedback Procedure

Date of Policy: July 2026

Review Date: July 2027



We believe feedback is at the heart of promoting pupil's learning. Effective feedback provides information to improve teaching and learning, allowing all our pupils to achieve their full potential.

Aims and objectives

The aims and objectives of assessment in our school are to:

- Allow every pupil to reach their full potential.
- Enable our pupils to demonstrate what they know, understand and can do in their work.
- Help our pupils understand what they need to do next to improve their work.
- Allow teachers to plan work that accurately reflects the needs of every pupil.
- Ensure continuity within the school.

Feedback

The best type of feedback is live feedback in the lesson as it directly picks up misconceptions and supports learning and understanding.

Children Response To Feedback

- Children should not rub out mistakes.
- Children will use the green pen to improve their work from feedback.

Teacher Marking

- For all subjects teachers need to mark in purple.
- A tick must be present to ensure child knows teacher has looked at work.
- Any misconceptions need to be annotated by a clear dot. Then this needs to be responded to by the child using green pen.
- If a child could not have completed the work without full support – mark work with SW

Approaching Misconceptions

- Where possible approached within class.
- Group with an adult after class.
- Teacher verbal feedback.
- Short and concise modelled example in book by teacher in purple pen and child responds to this in green pen.

Spelling

- Spelling mistakes should focus on high frequency words, words that are the phonics/spelling focus or key vocabulary words.
- A maximum of 3 spellings per lesson.
- SP written close to the spelling as possible.
- Correct spelling written bottom of page and child copies three times.